

APPLICATION FOR PUBLIC ACCESS TO SCHOOL DISTRICT RECORDS EXHIBIT

TO: District Clerk/Records Access Office
Bay Shore Union Free School District
75 West Perkal Street
Bay Shore, New York 11706

Response as to whether request is approved or denied and when records will be available is due 5 school business days after stamped date.	Date Rec'd Stamp
RESPONSE DUE:	

I HEREBY REQUEST REPRODUCTION OF THE FOLLOWING RECORD(S) @ 25 CENTS PER PAGE

I HEREBY APPLY TO INSPECT THE FOLLOWING RECORD(S):

Signature _____ Date _____

Name (Print) _____

Mailing Address _____

I hereby acknowledge receipt of the reproduction of records.

Signature _____ Date _____

FOR SCHOOL DISTRICT USE ONLY

Approved

Denied for the reason(s) checked below

- 1. Confidential disclosure
- 2. Unwarranted invasion of personal privacy
- 3. Non-final inter-agency material
- 4. Non-final intra-agency material
- 5. Interferes with judicial procedure
- 6. Disclosure would impair contract of collective bargaining negotiations
- 7. Trade secrets or maintained for the regulation of commercial enterprise, which if disclosed would cause substantial injury to the competitive position of the subject enterprise
- 8. Disclosure would endanger life of any person
- 9. Examination questions or answers prior to administration
- 10. Computer access codes
- 11. Compiled for law enforcement purposes if which disclosed would interfere with law enforcement investigations or judicial procedure
- 12. Specifically exempt from disclosure by federal or state statute
- 13. Record of which this agency is legal custodian cannot be found
- 14. Record is not maintained by this agency

Signature _____ Date _____

Title Record Access Officer

Notice You have a right to appeal a denial of this application to the Superintendent of Schools, Bay Shore Union Free School District, who must fully explain his/her reasons for such denial in writing within ten days of receipt of an appeal.

I hereby appeal _____
Signature Date