

BAY SHORE UNION FREE SCHOOL DISTRICT

DISTRICT OFFICE
75 West Perkal Street, Bay Shore, NY 11706

AN EQUAL OPPORTUNITY EMPLOYER

APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or disability, or any other legally protected status.

Please print answers to all questions fully and carefully. Attach additional sheets if necessary in order to give complete and detailed information.

DATE OF APPLICATION: _____

I. PERSONAL DATA

Name: _____
Last First M.I. Maiden

Present Address: _____
City State Zip Code

Telephone #: _____ Social Security #: _____

II. DESIRED POSITION(S)

Cafeteria	Clerical	Custodial	Maintenance	Paraprofessional	Security
☐ Cook	☐ Clk/Typ	☐ Day Shift	☐ Carpenter	☐ Regular	☐ Regular
☐ Fd.Srv.Wkr	☐ Sr.Clk/Typ	☐ Night Shift	☐ Painter		
	☐ Acct/Clk		☐ Plumber		
	☐ Sr.Acct/Clk				

III. GENERAL INFORMATION

1. On what date would you be available for work? _____
2. Are you available to work _____ Full Time _____ Part time _____ Substitute Work
3. Have you taken a Suffolk County Civil Service Exam?

Please state title of exam, date taken and grade _____

4. Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?
Yes _____ No _____

5. Are you a veteran of the U.S. Military Service? Yes _____ No _____

If yes, Branch _____

Military Occupation _____ Dates of Service _____

Location of Service _____

Type of Discharge _____ (If less than honorable please explain)

6. Are you an exempt Volunteer Fireman? Yes _____ No _____ If yes, which department?

7. Have you filed an application with this District before? Yes _____ No _____

If yes, give date _____

8. Have you ever been previously employed by this District? Yes _____ No _____

If yes, give date _____

9. Do you have any relatives employed by the Bay Shore School District?

Yes _____ No _____ Who _____ Where _____

10. Have you ever been convicted of a crime?

If yes, explain _____

11. Have you ever been dismissed or requested to resign from any position?

If yes, explain _____

IV. EDUCATION

School	Name and Location	Dates attended	Course of Study	No. of years completed	Did you Graduate?	Degree/Diploma
College						
High						
Elementary						
Other						

V. EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities.

Length of Employment		Firm Name	Address
From	To	Type of Business	City & State
Earnings \$	Per		
Your Title		Supervisor's Title	Phone
Average number of hours worked per week (exclusive of overtime)			
Duties			
Length of Employment		Firm Name	Address
From	To	Type of Business	City & State
Earnings \$	Per		
Your Title		Supervisor's Title	Phone
Average number of hours worked per week (exclusive of overtime)			
Duties			
Length of Employment		Firm Name	Address
From	To	Type of Business	City & State
Earnings \$	Per		
Your Title		Supervisor's Title	Phone
Average number of hours worked per week (exclusive of overtime)			
Duties			
Length of Employment		Firm Name	Address
From	To	Type of Business	City & State
Earnings \$	Per		
Your Title		Supervisor's Title	Phone
Average number of hours worked per week (exclusive of overtime)			
Duties			

VI. SPECIAL SKILLS AND QUALIFICATIONS

Summarize special skills and qualifications acquired from employment or other experience:

Give at least three personal references who would have first-hand knowledge of your character, personality, and work skills.

Name

Position

Phone

I affirm that the answers I have given on this application for employment are true, complete and correct to the best of my knowledge. I understand that false information will be considered grounds for immediate dismissal, if I should be employed by the school district.

SIGNATURE OF APPLICANT

DATE